

Attachment E

PY 1998 STATE AGENCY WAGNER-PEYSER (W-P) PLAN CHECKLIST

State: _____ State Contact: _____

Date Received: _____ Review Completed: _____

Reviewed by: _____

State plans are required to be developed in accordance with the processes established by the State under 20 CFR 652.4(a). Regional Offices will make a determination that the State met these requirements by obtaining documentation that will verify the existence of public notice of substate distributions and the process and procedures used for resource distribution.

A.	STATE PLAN CONTENT	YES	NO	REMARKS
1	Is there evidence that the State, including single SDA States, made public the resource distributions within 30 days of receipt of final planning estimates and fully complied with requirements in 20 CFR 652.4(a)?			
2	Was the State Agency plan sent to the RA through the Governor or designee?			
3	Is there documentation that the SJTCC/HRIC certified the State Agency plan describing activities under Section 7 (a), (b) and (d)?			
4	Is there documentation that the Governor had the opportunity to review and comment on the State Agency plan? (Or was the delegation to the SESA all inclusive?)			
5	Did the Governor propose any modification to the State Agency plan?			

A.	STATE PLAN CONTENT	YES	NO	REMARKS
6	Has the SJTCC/HRIC certified all the component plans and the State plan?			
7	Does the State Agency plan include distinctive descriptions for all "Basic Program" elements, i.e., requirements of Section 8 (d) of the Act as well as 20 CFR 652.6(a) (4)?			
8	Has a plan been submitted describing the use of 10 percent funds under Section 7(b) of the Act and the use of funds under Section 7(d)?			
9	Does the State Agency plan conform to one or more of the three distinctive categories in Section 7(b) of the Act?			
10	Does the plan include how labor exchange activities will strengthen the development of the State's One-Stop Career Center (workforce development) systems?			
11	Does the plan include how the State intends to build its mediated and electronic labor exchange network in accordance with the clearance of labor requirement at 20 CFR Part 652.3 (d):			
	a. America's Job Bank (AJB)/State Job Bank Internet linkages.			
	b. Employers' direct job order entry on the Internet.			
	c. Talent Bank on the Internet.			

A.	STATE PLAN CONTENT	YES	NO	REMARKS
12	Are Services to Unemployment Insurance (UI) Claimants incorporated in the State Plans?			
	a. Describe methods to improve its technological capacity to meet the work test and feedback requirements for all claimants, and increase reportable services and entered employment outcomes.			
	b. Describe methods to enhance the scope and depth of reemployment services to UI claimants through the Worker Profiling and Reemployment Services (WPRS) initiative.			
13	Has the RAVT review identified compliance issues with regard to service to veterans?			
14	Does the State plan include an overall description of the activities planned to provide services to the agricultural community? Does it specifically describe or include the following sections/items?			
	a. Assessment of need			
	b. Outreach plan			
	c. Services provided to MSFWs			
	d. Services provided to agricultural employers			
	e. Integration of services into States' One-Stop Career Center systems			
	f. Monitor Advocate approval or comments			

A.	STATE PLAN CONTENT	YES	NO	REMARKS
	g. Affirmative Action Plans (for designated offices)			
	h. Evidence that JTPA 402 grantees, advocacy groups, agricultural organizations/ employers, and others were given the opportunity to comment on the State plan for Agricultural Services and local office Affirmative Action Plans (copies of correspondence and agency responses may be included in the plan or sent to Regional Office separately with the plan)			
15	Is the MSFW portion of the plan consistent with Attachments D and F of this TEGL No. 2-97?			
16	Is the grantee's workplace covered by an annual Drug-Free Workplace Certification as required by 29 CFR Part 98?			
17	Has the grantee submitted an annual certification regarding lobbying as required by 29 CFR Part 93?			
B.	ES COMPONENT PLANS IN DISPUTE			
1	If the State Agency plan includes any ES component plans in dispute, was documentation provided on views and recommendations of all interested parties (Governor, SJTCC/HRIC, State Agency, and PIC/CEO) as required under 20 CFR 652.6(b)?			
2	For each ES component plan in dispute have Regional Office staff prepared an analysis of the matter?			